

**American Legion Auxiliary Winter Park Memorial Unit 112
General Meeting Minutes**

September 10, 2013

The September, 2013 general meeting of the American Legion Auxiliary Unit 112 was called to order at 8:25pm by President, Marge Berrios following the special presentation on identity theft hosted by Post 112. It was agreed that we would dispense with the formal opening for this meeting.

Members in attendance included:

Marge Berrios

Aunita Padgett

Nell Colbert

Debi Shannon

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

Nell Colbert reported that the minutes from the last meeting were emailed to all members. The minutes were also posted on the Unit's YahooGroups site and placed on our unit website. Nell had hard copies of the minutes available at the meeting for review by those who had not received them via email. Debi Shannon moved (seconded by Aunita Padgett) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report showing that we began the month with \$928.16, received income of \$.04 and had expenses of \$26.75, leaving us with a closing balance of \$901.45 as of the end of the month. Nell reported that we received no additional income and had no expenses since the first of the month. Nell reported that the Treasurer's Report was emailed via the Unit's YahooGroups and was posted on the YahooGroups site. Nell also made hard copies available at the meeting for review by those who had not received the Treasurer's Report via email. Debi Shannon moved (seconded by Aunita Padgett) that the Treasurer's Report be filed for audit. Motion carried.

Nell Colbert noted that the only items of correspondence received this month included the Chamber of Commerce newsletter and the quotas invoice from Department. Nell also reminded everyone that the most recent issue of the Department Communiqué has been posted to the Department website and that she emailed the link.

In light of the time we began the meeting, it was agreed to table committee updates until next month. The leadership segment was also cancelled for this month.

OLD BUSINESS:

- Fundraising – Debi noted that she is working on the letter to ask Publix for gift cards for our holiday food baskets and that she found that we can request gift cards from Winn Dixie directly from the individual stores.
- Unit Financial Audit – Nell reminded everyone that our audit is scheduled for 9/21 at the Post beginning at 10am. The Audit Committee consists of Debi Shannon, Aunita Padgett and Marge Berrios. Nell will have all the records and will be available for questions. When we finish the audit, we will be setting up our display for the Post Family open house that begins at 1pm.

- 6th District Info –
 - Nell reminded everyone about the ABC School scheduled for this weekend at Post 53 in Winter Garden.
 - District meeting on 9/7 – Nell reported on some information shared at the 6th District meeting, including the Constitution and By-Laws changes adopted by national that will ultimately require our Unit to amend our documents within the next year or so; the need for Units to keep on file copies of the DD214's for their members due to possible IRS audits; and the discussion on Girls State surrounding which Units recruit from which schools that will be on the agenda for the November District meeting.

NEW BUSINESS:

- 2013-2014 Budget – Nell presented the proposed budget for 2013-2014. After a brief review, Aunita Padgett moved (seconded by Debi Shannon) that the budget be approved as presented.
- Brochures for schools – Nell and Marge presented two brochures that we received through the School of Instruction and the Department Workshop, one dealing with bullying and another on flag etiquette, which could be given to our schools to supplement their classroom program. Debi Shannon moved (seconded by Aunita Padgett) to purchase these two brochures for distribution at both Cheney and Eastbrook Elementary Schools; fag booklet for the 4th grade classes and the bullying booklet for the 5th grade classes. Motion carried. Nell will research the prices and add them to our budget.
- Membership – Nell presented three new membership applications: Carol Geisler, Nancy Waterworth and Sharon Leimer. Debi Shannon moved (seconded by Aunita Padgett) that we accept all three ladies applications.

After everyone made their contributions to the AEF piggy bank, Debi Shannon offered the benediction and Marge Berrios adjourned the meeting at 9pm.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Marge Berrios, President _____